

STRENGTHEN YOUR KEY LEADERSHIP SKILLS WITH PM T.A.L.E.N.T.!

Through discussion and practice, there are six virtual meetings which require a high degree of engagement and interaction from participants with the completion of action learning approaches between sessions and 1-on-1 coaching during the program.

Objectives:

- Assess, measure, and improve the skills of each participant
- Recognize and manage your leadership challenges
- Develop your self-awareness and emotional intelligence
- Adapt your communication style to different scenarios, while remaining true to your values
- Navigate office politics by developing your networking skills
- Enhance and/or develop your skills in Agile Project Management

The foundation of this group is trust, respect, open communication and a safe environment to exchange information.

I hope you join the community!

Regards,



Crystal Richards
PM TALENT Coach



JOIN THE PM TALENT COURSE COMMUNITY!

Earn up to 20+ PDUs by participating in the program!

[LINK TO JOIN](#)

COURSE OUTLINE

1

MODULE 1: TOOLS & TECHNIQUES OF THE TRADE

Explore challenges with managing projects. Discussion will delve into topics such as use of PM tools, starting a project, planning a project, managing a project, and effective time management tips.

2

MODULE 2: ACHIEVING AGILITY IN YOUR PROJECTS

Participants will be challenged in their thinking and requested to answer not only “are you agile?” but “how agile are you?”

3

MODULE 3: LEADING WITHOUT FORMAL AUTHORITY: INFLUENCE, EMPOWER, AND GET RESULTS

Probe leadership challenges and gain an understanding of the most effective strategies to effectively influence and lead—even when you do not have direct authority.

4

MODULE 4: EXPECTATIONS, ENGAGEMENT, AND EMOTIONS

Reflect on emotional intelligence (EQ) skills to better handle emotions and effectively adapt to the changing winds of stakeholders.

5

MODULE 5: NEGOTIATIONS & NETWORKING - THE KEY TO DEALING WITH PEOPLE AND OFFICE POLITICS

Research and reflect on the value of increasing political awareness through effective negotiation skills and meaningful networking opportunities.

6

MODULE 6: TRUST ADVISOR - THE PM TODAY & TOMORROW

Discuss the ways to build trust among stakeholders and project team members, improve customer/client management, and develop the key skills of a trusted advisor.

MARK YOUR CALENDAR

This 6-month program is a focused development program to develop your skill sets to realize your potential as a consultant and/or project management leader in your organization. Monthly 75-minute Zoom meetings will be held on the following dates in 2020 from **3pm - 4:15pm Eastern Time Zone**:

05/29/2020

MODULE 1

Tools & Techniques of the Trade

06/26/2020

MODULE 2

Achieving Agility in Your Projects

07/24/2020

MODULE 3

Leading without Formal Authority: Influence, Empower, and Get Results

08/28/2020

MODULE 4

Expectations, Engagement, and Emotions

09/25/2020

MODULE 5

Negotiations & Networking - The key to dealing with people and office politics

10/23/2020

MODULE 6

Trust Advisor - The PM Today & Tomorrow

TOOLS & RESOURCES



Webcam

Having your camera on during the group Zoom calls will be important for making connections.



Internet

Reliable Internet connection will be important to access the Learning Lab site and important for the virtual calls and 1:1 sessions



Download resource guides

The course participant resource guides will provide opportunities for note taking and reflection.



Do the assignments

This is for you. By doing the assignments, that's an added benefit to your learning and growth



Be curious

Don't be shy! Ask for what you need. Ask if you need help.



Keep an open mind

Embrace different possibilities, opportunities, people, views, suggestions and interests.

BONUS FEATURES

- Program text book**
You will report PDUs separately

- Participant Resource Guides**
The course participant resource guides will provide opportunities for note taking and reflection.

- 1-one-1 coaching**
Coaching during and following the completion of the program (optional at no additional charge)



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